

GOVERNMENT OF ANDHRA PRADESH HEALTH, MEDICAL AND FAMILY WELFARE
DEPARTMENT-NHM-APVVP-CHITTOOR DISTRICT.

Notification No.03/DH CHITTOOR/ ALCOHOL & DRUG DE ADDICTION CENTRE /2025,
dt:29.08.2025

NOTIFICATION FOR RECRUITMENT OF CERTAIN CATEGORY OF POSTS ON
TEMPORARY BASIS FOR A PERIOD OF ONE YEAR IN ALCOHOL & DRUG
DE ADDICTION CENTRE AT DISTRICT HOSPITAL, CHITTOOR.

In view of Guidelines issued by the Director of Secondary Health, Tadepalli in Rc.No.DSH-11/92/2025-NHM-APVVP,Dt:24.07.2025 for filling of certain posts in Alcohol & Drug De Addiction centre at District Hospital Chittoor, it is decided to recruit the following Staff temporarily on contract basis initially for a period of one year.

The details of posts, requisite educational Qualifications and the remuneration details have been uploaded to the Chittoor District Website-www.chittoor.ap.gov.in.

Interested and eligible candidates are informed to send their applications duly filled in prescribed proforma with copies of requisite certificates in person or by post to O/o the Medical Superintendent, District Hospital Chittoor on or before 16.09.2025 during working hours.

Sd/-
Medical Superintendent
District Hospital, Chittoor

Sd/-
DCHS
Chittoor

Sd/-
District Collector
Chittoor

1. EDUCATIONAL QUALIFICATIONS:

SL. NO	NAME OF THE POST	QUALIFICATION	ROSTER POINT	REMUNERATION PER MONTH	TOTAL POSTS
1	PSYCHIATRIST /MEDICAL OFFICER	A)PG Degree/Diploma in Psychiatry from a recognized university by MCI. B)MBBS Degree from a recognized university by MCI and also and also should hold a training certificate in Addiction Medicine from a recognized institution. Must be registered with A P Medical Council with registration validity.	Not Applicable (Single Solitary Post)	Rs.60,000-00 PM	1- POST
2	Project Coordinator cum Counselor	Graduate with experience of managing such centres for a minimum period of 3 years or demonist able capability for running such centres and having working knowledge of computers.	Not Applicable (Single Solitary Post)	Rs.25,000-00 PM	1-POST
3	DATA ENTRY OPERATOR	1) Graduate with knowledge of accounts and working knowledge of computers. 2)Diploma in computer Application. DCA / PGDCA with Degree under recognized institute.	Not Applicable (Single Solitary Post)	Rs.12,000-00 PM	1-POST
4	Peer Educator	Should be literate, Ex-drug user with 1-2 yrs of sobriety, willing to work among drug using population and having communication skills. Agrees to refrain from using, buying or selling drugs; Ready to work for the prevention of harmful drug use and relapse	Not Applicable (Single Solitary Post)	Rs.10,000-00 PM	1-POST
5	Chowkidar	7th standard from a recognized institution	Not Applicable (Single Solitary Post)	Rs.9,000-00 PM	1-POST
6	House Keeping Worker	7th standard from a recognized institution	OC-1, SC.Group -1	Rs.9,000-00 PM	2- POSTS
7	Yoga Therapist/ Dance/ Music Art Teacher (Part Time)	Possessing experience of at least 03 years in the discipline.	Not Applicable (Single Solitary Post)	Rs.5,000-00 PM	1-POST

2. It is submitted that, the Government has given relaxation of upper age limit for appointment by direct recruitment shall be raised from 34 to 42 years for the purpose of Direct Recruitment to the various categories of posts to be notified up to 30.09.2021 vide GO Ms.No.52 GAD (Ser.A) Dept. Dt.17.06.2020.
3. Weight-age for selection as follows:

CRITERIA	WEIGHTAGE (TOTAL MARKS 100)
Aggregate of marks obtained in all the years in the qualifying examination	90%
Weight-age for No.of years since passing qualifying examination	Up to 10 marks @ 1.0 mark per completed year after acquiring requisite qualification.

4. It is submitted the Director, Welfare of Differently Abled, Transgender and Senior Citizens, Vijayawada will be issued Administrative sanction and transfer the budget to Drug De-Addiction Centre Single Nodal Account (SNA) concerned also stated that funds will be allocated after completion of total selection process before going to issue appointment orders to the selected candidates.
5. It is submitted that application fee may be prescribed @ Rs.300/- for OC Candidates, @ Rs.200/- for BC/EWS and @Rs.100/- for SC/ST candidates exempted for Physically handicapped Candidates as to meet the incidental charges if any under recruitment process, Applicant should pay Application fee by way of Demand Draft in favor of “**MR HOSPITAL DEVELOPMENT SOCIETY DIST HQS (CHITTOOR)**” and enclose transaction receipt along with application. (if candidate is eligible for more than one post needs to enclose paid fee receipt for each post separately).
6. It is submitted that the following tentative schedule proposed for processing and completing the recruitment as follows.

Sl. No.	Process	Date
1	Issue of Notification	01.09.2025
2	Time Period for submission of Applications	01.09.2025 to 16.09.2025 (working days)
3	Completion of Scrutiny	22.09.2025
4	Display of Provisional Merit list	25.09.2025
5	Submission of grievances by the Applicants if any on provisional merit list	25.09.2025 to 03.10.2025 (working Days)
6	Display of Final Merit List	08.10.2025
7	Objection Received from Final Merit	09.10.2025 to 10.10.2025 (working days)
8	Revised Final Merit List	16.10.2025

7. The applications may be invite from the candidates by Register Post with Ack due or submit at counter arranged at O/o Medical Superintendent, Dist.HQrs.Hospital, Chittooor by getting acknowledgment.
8. **CONDITIONS ON APPOINTMENT:**

The candidate selected and appointed on contract basis shall not be regarded as a member of the service in which the post to which he/she is appointed, is included, and shall not be entitled by reason only of such appointment, to any preferential right to any other appointment in that or any other service. The department or the person may revoke the contractual appointment or discontinue the contract by giving one month’s notice in writing on either side. This contract would automatically cease to operate on lapse of contract period and both parties will be discharged of their respective obligations and liabilities without any formal or informal communication.

9. **Other Service Conditions :-**

1. No private Practice is allowed during the contract period.
2. All the recruited candidates shall maintain bonafied headquarters.
3. Department reserves the right to transfer the contractual employees to any other station due to exigencies of work or administrative reasons.
4. Disciplinary control in accordance with provisions of APCS (CCA) Rules, 1991.
5. All persons appointed on contract basis shall execute an agreement on a Non-Judicial Stamp Paper of Rs.100/- with two witnesses, and submit the same to the appointing authority concerned at the time of reporting for duty, agreeing to the terms and conditions of the contract.

10. **DEBARMENT :**

1. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment and future recruitments.
2. The department is vested with conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to

cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient cause for rendering such questionable means as ground for debarment.

11. DEPARTMENT'S DECISION IS FINAL

The decision of the department/Dist. Selection Committee pertaining to the application and its acceptance or rejection, as the case may be, and conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The department/DSC also reserves its right and modify regarding terms and conditions laid down in the notification for conducting the various stages upto selection as warranted by any unforeseen circumstances arising during the course of this process. The Selection Committee is vested with the powers of postpone / cancel the notification without any communication as warranted if any by the authorities concerned.

Sd/-
Medical Superintendent
District Hospital, Chittoor

Sd/-
DCHS
Chittoor

Sd/-
District Collector
Chittoor

APPLICATION FOR THE POST OF ON TEMPORARY BASIS

FOR A PERIOD OF ONE YEAR.

Registration No.

Attested
Passport
Size
Photograph

1	Name of the Applicant(In Block Letters)			
2	Father’s Name / Husband Name			
3	Gender			
4	Date of Birth			
5	Social Status(SC/ST/BC with Group/OC)			
6	Religion			
7	Details of Education Qualification (from 4 th class to 10 th class)			
Sl. No	Class	Year of passing	School & Place/College & University	District

Psychiatrist /Medical Officer POST – REQUIRED DOCUMENTS & INFORMATION.			
Sl.No.	Details of certificates	Years of passing & other details	Enclosures(YES/NO)
1	PG Degree / Diploma and certificate.		YES/NO
2	MBBS and certificate		YES/NO
3	MBBS / PG, APMC Registration No. & Certificate		YES/NO
4	Date of completion of internship & Certificate		YES/NO
5	MBBS Marks	Marks Obtained::	Max.Marks::
6	PG Marks	Marks Obtained::	Max.Marks::
7	Any other Certificates relates to Specialty		YES/NO
8	Caste and Caste Certificate		YES/NO
9	Study Certificates 4 th class to 10 th class		YES/NO
10	Training certificate in addiction medicine from a recognized institution.		YES/NO

PROJECT COORDINATOR CUM COUNSELLOR – REQUIRED DOCUMENTS & INFORMATION.				
Sl.No.	Details of certificates	Marks Obtained::	Max.Marks::	Enclosures (YES/NO)
1	Degree (MSW) Marks Memo & Pass Certificate			(YES/NO)
2	Certificate of Three months training course in De Addiction Counseling by NISD			(YES/NO)
3	Date of Birth and SSC Certificate			(YES/NO)
4	DCA/PGDCA Marks Memo & Date of Passing			(YES/NO)

5	Caste Certificate		(YES/NO)
6	Study Certificates 4 th class to 10 th class		(YES/NO)
7	Any other certificates.		(YES/NO)

ACCOUNTANT CUM CLERK – REQUIRED DOCUMENTS & NFORMATION.				
Sl.No.	Details of certificates	Marks Obtained::	Max.Marks::	Enclosures (YES/NO)
1	Degree Marks Memo & Pass Certificate			(YES/NO)
2	DCA/PGDCA Marks Memo & Date of Passing			(YES/NO)
3	Date of Birth and SSC Certificate			(YES/NO)
4	Caste Certificate			(YES/NO)
5	Study Certificates 4 th class to 10 th class			(YES/NO)
6	Any other certificates.			(YES/NO)

PEER EDUCATOR – REQUIRED DOCUMENTS & INFORMATION.				
Sl.No.	Details of certificates	Marks Obtained::	Max.Marks::	Enclosures (YES/NO)
1	SSC Marks Memo & Pass Certificate			(YES/NO)
2	Willing to work among drug using population			(YES/NO)
3	Date of Birth Certificate			(YES/NO)
4	Caste Certificate			(YES/NO)
5	Study Certificates / Nativity(Residence) Certificate issued by Tahsildar.			(YES/NO)
6	Any other certificates.			(YES/NO)

CHOWKIDAR – REQUIRED DOCUMENTS & INFORMATION.				
Sl.No.	Details of certificates	Marks Obtained::	Max.Marks::	Enclosures (YES/NO)
1	7 th Class Marks			(YES/NO)
2	Date of Birth Certificate			(YES/NO)
3	Caste Certificate			(YES/NO)
4	Study Certificates / Nativity(Residence) Certificate issued by Tahsildar.			(YES/NO)
5	Any other certificates.			(YES/NO)

HOUSE KEEPING WORKER – REQUIRED DOCUMENTS & INFORMATION.				
Sl.No.	Details of certificates	Marks Obtained::	Max.Marks::	Enclosures (YES/NO)
1	7 th Class Marks			(YES/NO)
2	Date of Birth Certificate			(YES/NO)
3	Caste Certificate			(YES/NO)
4	Study Certificates / Nativity (Residence) Certificate issued by Tahsildar.			(YES/NO)
5	Any other certificates.			(YES/NO)

YOGA THERAPIST/DANCE/MUSIC/ART TEACHER (PART TIME) – REQUIRED DOCUMENTS & INFORMATION.				
Sl.No.	Details of certificates	Marks Obtained::	Max.Marks::	Enclosures (YES/NO)
1	Yoga Certificate from recognized institution			(YES/NO)
2	Experience in Such Centers			(YES/NO)
3	SSC Certificate			(YES/NO)
4	Caste Certificate			(YES/NO)
5	Study Certificates / Nativity(Residence) Certificate issued by Tahsildar.			(YES/NO)
6	Any other certificates.			(YES/NO)

ADDRESS FOR COMMUNICATION		
1	Name of the applicant	
2	C/o.	

3	House Number/Door No.	
4	Street No.	
5	Village/Town	
6	Mandal	
7	District	
8	Phone No./Mobile No.	
9	Email ID	
10	Aadhar Card No.	
11	DD Number and Date.	

DECLARATION

I do hereby declare that the above information is true and correct. I further declare that if the above particulars are found incorrect. I shall be liable for punishment.

PLACE:

SIGNATURE OF THE
CANDIDATE DATE: