

From
Smt. D. Venkateswari
DW&CW&EO
Chittoor District

To
The District Informatics Officer
National Informatic Centre
Collectorate
Chittoor District

Rc.No.02 /A2/OSC/CTR/2026, Dated. 25.02.2026

Sir,

Sub:	WD & CW Dept., - DW&CW&EO, Chittoor – Filling up of Vacant posts in One Stop Centre, Kuppam under Mission Shakti Scheme on contract basis – Request for publishing the employment notification in the District Official website, Chittoor – Reg.
Ref:	Note approval of the District Collector, Chittoor dated. 18.02.2026.

** **

Kind attention is invited to the reference and subject cited, wherein the Collector & District Magistrate, Chittoor has approved to notify the vacant posts in One Stop Centre, Kuppam on contract basis under Mission Vatsalya Scheme. A copy of the employment notification is here with enclosed for ready reference.

Hence, it is requested to publish/display the details of employment notification along with application form to be available for 10 days i.e. from 27.02.2026 AM on 09.03.2026 to 5 PM.

Yours faithfully,

Encl: Press Note and application form


DW & CW & EO
Chittoor District

Copy submitted to the Collector & District Magistrate, Chittoor for favor of kind information.

Copy to the Section file.


25/2/26

జిల్లా స్త్రీ మరియు శిశు సంక్షేమ మరియు సాధికారత అధికారి వారి కార్యాలయము, చిత్తూరు జిల్లా.

ప్రకటన సంఖ్య.01/A2/OSC/KUPPAM/2026, తేదీ:25.02.2026.

పత్రికా ప్రకటన

జిల్లా స్త్రీ మరియు శిశు సంక్షేమ మరియు సాధికారత అధికారి వారి కార్యాలయము ఆద్వర్యంలో కుప్పం ఏరియా ఆసుపత్రి ఆవరణమలో నడుపబడే వన్ స్టాప్ కేంద్రం నందు ఖాళీగా ఉన్నటువంటి దిగువ తెలుపబడిన పోస్టులకు ఎదురుగా చూపబడిన అర్హతల ప్రకారము కాంట్రాక్టు పద్ధతిన భర్తీ చేయుటకు గాను అర్హులైన అభ్యర్థుల నుండి దరఖాస్తులు కోరడమైనది. ఈ నియామకములు పూర్తిగా తాత్కాలికము మరియు ప్రభుత్వం వారిచే జారీ చేయబడు ఉత్తర్వుల మేరకు వారి వారి పనితీరు ఆధారముగా వారి యొక్క సర్వీసు కొనసాగింపబడును.

S.No.	Name of the Position	No of posts	Age (as on 01.01.2026)	Eligibility Criteria
1	Centre Administrator (Women only)	1 (Women-Gen)	25 yrs to 42 yrs	a. Any woman having a Masters in Law/ Social Work/ Sociology/Social Science/Psychology with at least 5 years" experience of working on women related relevant domains in an administrative set-up with a government or Nongovernment project/programme and preferably with at least 1 year experience of counselling either within or outside the same set-up. b. She should be preferably a resident of the local community so that local human resource and expertise is utilised for effective functioning of the centre.
2	Para legal Personnel /lawyer	1 (Women-Gen)	25 yrs to 42 yrs	Any person having a degree in Law/ with legal training or knowledge of laws with at least 3 years" experience of working within a government or non-government women related project/programme at the district level or to any practicing Lawyer with at least 2 years" experience of litigation in any court of law.
3	Paramedical Personal (women only)	1 (Women-Gen)	25 yrs to 42 yrs	Any woman having professional degree / diploma in paramedics with a background in health sector and preferably with at least 3 years" experience of working within a government or non-government health project/ programme at the district level.
4	Psycho-Social Counselor (women only)	1 (Women-Gen)	25 yrs to 42 yrs	Any woman having professional degree / diploma in psychology / psychiatry / neurosciences with a background in health sector and preferably with at least 3 years" experiences of working within a government or non-government health project/programme at the district level.

5	Office Assistant (women only)	1 (Women-Gen)	25 yrs to 42 yrs	Any person who is a graduate with at least diploma in computers/ IT etc with a minimum of 3 years" experience in data management, process documentation and web-based reporting formats, video conferencing at state or district level with government or Non-governmental/IT-based organizations.
6	Case Workers (2 for OSC, Kuppam and 1 post for OSC, Chittoor)	3 (Women-Gen)	25 yrs to 42 yrs	Any women having a Bachelor in Law / Social Work / Social Sciences / Psychology with at least 3 years' experience of working on women related relevant domains in a government or non-government ProJet/programme.
7	Multi-Purpose staff (Helper) (women only)	3 (ST-1, BC-C-1 & BC-D-1)	25 yrs to 42 yrs	Any person who is literate with knowledge / experience of working in the relevant domain. High School pass or equivalent will be preferred.
8	Security Guard/Night Guard(women only)	3 (ST-1, BC-A-1 & BC-B-1)	25 yrs to 42 yrs	Any person having at least 2 years "experience of working as security personnel in a government or reputed organization at the district/state level. He/she should preferably be retired military / para-military personnel.

గమనిక: ఆంధ్ర ప్రదేశ్ ప్రభుత్వం నిబంధనల ప్రకారం వయసు సడలింపు

అర్హత, నిర్ణయ ప్రమాణాలు మరియు దరఖాస్తు ఫారంలను <https://chittoor.ap.gov.in> వెబ్ సైట్ నుండి పొందగలరు. అర్హత మరియు నిర్ణయ ప్రమాణాల ప్రకారము అన్ని అర్హతలున్న అభ్యర్థులు పూర్తి చేసిన దరఖాస్తులను సంబంధిత దృవీకరణ పత్రములు జతపరచి ఈ నోటిఫికేషన్ ప్రచురితమైన దినము నుండి dt. 09.02.2026 సాయంత్రం 5 గంటల లోపు కార్యాలయ పని దినములు మరియు పని వేళల యందు జిల్లా స్త్రీ మరియు శిశు సంక్షేమ మరియు సాధికారత అధికారిణి వారి కార్యాలయము, రెండవ అంతస్తు, అంబేద్కర్ భవనం, కలెక్టరేట్, చిత్తూరు నందు సమర్పించవలయును.

గడువు తేదీ తర్వాత వచ్చిన దరఖాస్తులు మరియు అసంపూర్తిగా సమర్పించిన దరఖాస్తులను మరియు సంబంధిత దృవీకరణ పత్రములు జతపరచని ఎడల, సదరు దరఖాస్తులను పరిగణలోనికి తీసుకొనబడవు. అర్హతా ప్రమాణాలను సరించి అర్హులైన అభ్యర్థులకు మాత్రమే, నియామకములు జరుపు తేదీ నాటికి అమలులో యున్న/జారీ చేయబడు నిబంధనల ప్రకారము జిల్లా ఎంపిక కమిటీ ఆధ్వర్యంలో ఈ నియామకములు జరుగును.

ఎటువంటి కారణములు తెలియబరుచకనే ఈ ప్రకటన రద్దు పరచుటకు లేదా వాయిదా వేయుటకు లేదా మార్పులు చేయుటకు దిగువ సంతకముదారు వారికి పూర్తి అధికారములు కలవు.


జిల్లా కలెక్టర్ & చెరుస్
District Women & Child Welfare &
చిత్తూరు జిల్లా
Empowerment Officer
Chittoor (Dist.)


25/2/26

WOMEN DEVELOPMENT & CHILD WELFARE DEPARTMENT
NOTIFICATION

Recruitment for vacant posts in One Stop Centre under Mission Shakti Scheme

As per the approval of the District Collector/Chairman, District Selection Committee, Chittoor, the O/o District Women & Child Welfare & Empowerment Officer (DW&CW&EO), Chittoor invites applications for various posts from the eligible candidates with required qualifications to work in the One Stop Centre under Mission Shakti Scheme at Kuppam. The following positions are purely on Contract basis (coterminous with the scheme) in the office of the DW&CW&EO, 2nd floor, Ambedkar Bhavan, Collectorate, Chittoor. The post-wise details are furnished below:

S.No.	Name of the Position	No of posts	Age (as on 01.01.2026)	Salary (Rs)	Eligibility Criteria
1	Centre Administrator (Women only)	1 (Women-Gen)	25 yrs to 42 yrs	34000/-	a. Any woman having a Masters in Law/ Social Work/ Sociology/Social Science/Psychology with at least 5 years" experience of working on women related relevant domains in an administrative set-up with a government or Nongovernment project/programme and preferably with at least 1 year experience of counselling either within or outside the same set-up. b. She should be preferably a resident of the local community so that local human resource and expertise is utilised for effective functioning of the centre.
2	Para legal Personnel /lawyer	1 (Women-Gen)	25 yrs to 42 yrs	20000/-	Any person having a degree in Law/ with legal training or knowledge of laws with at least 3 years" experience of working within a government or non-government women related project/programme at the district level or to any practicing Lawyer with at least 2 years" experience of litigation in any court of law.
3	Paramedical Personal (women only)	1 (Women-Gen)	25 yrs to 42 yrs	19000/-	Any woman having professional degree / diploma in paramedics with a background in health sector and preferably with at least 3 years" experience of working within a government or non-government health project/ programme at the district level.
4	Psycho-Social Counselor (women only)	1 (Women-Gen)	25 yrs to 42 yrs	20000/-	Any woman having professional degree / diploma in psychology / psychiatry / neurosciences with a background in health sector and preferably with at least 3 years" experiences of working within a government or non-government

					health project/programme at the district level.
5	Office Assistant (women only)	1 (Women-Gen)	25 yrs to 42 yrs	19000/-	Any person who is a graduate with at least diploma in computers/ IT etc with a minimum of 3 years" experience in data management, process documentation and web-based reporting formats, video conferencing at state or district level with government or Non-governmental/IT-based organizations.
6	Case Workers (2 for OSC, Kuppam and 1 post for OSC, Chittoor)	3 (Women-Gen)	25 yrs to 42 yrs	19500/-	Any women having a Bachelor in Law / Social Work / Social Sciences / Psychology with at least 3 years' experience of working on women related relevant domains in a government or non-government ProJet/programme.
7	Multi-Purpose staff (Helper) (women only)	3 (ST-1, BC-C-1 & BC-D-1)	25 yrs to 42 yrs	13000/-	Any person who is literate with knowledge / experience of working in the relevant domain. High School pass or equivalent will be preferred.
8	Security Guard/Night Guard(women only)	3 (ST-1, BC-A-1 & BC-B-1)	25 yrs to 42 yrs	15000/-	Any person having at least 2 years "experience of working as security personnel in a government or reputed organization at the district/state level. He/she should preferably be retired military / para-military personnel.

- I. For further information about the eligibility criteria and application form, visit the district official website <https://chittoor.ap.gov.in>.
- II. The prospective candidates may download the application form prescribed and may submit the filled-in application form along with photocopies of educational qualifications, experience certificates and community certificate etc. to the DW&CW&EO, 2nd floor, Ambedkar Bhavan, Collectorate, Chittoor on or before 9th March 2026.
- III. One application per Post is prescribed.
- IV. Only qualified candidates will be called for called for oral interview to be conducted by the District Selection Committee headed by the District Collector and only merit candidates will be considered for selection.
- V. Applications received after the last date (up to 5 PM on 09.03.2026) shall not be considered.
- VI. Age relaxation is provided as per the Government of AP rules in force.
- VII. The District Collector/Chairman, Chittoor reserves the right to cancel the notification at any time without assigning any reason.


 District Women & Child Welfare &
 Empowerment Officer
 Chittoor (Dist.)
 20/2/26

Application Form

Affix recent passport size photo

Position Applied For: _____

[1] PERSONAL INFORMATION:

Name in capital letters (as per SSC) _____

Residential Address (attach xerox copy of aadhar/residence proof):

Phone Number: _____ Mobile Number: _____

Email id: _____

Sex: female

Date of Birth:

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Age as on 01.01.2026:

Religion :

Caste (enclose xerox copy):

Sub-caste :

Disability, if yes (attach xerox copy of the medical certificate):

Have you been charge-sheeted, convicted of or pleaded guilty to an offence?

Yes _____ No _____

If yes particulars thereof and present status: _____

Have you been associated with any organization that has been blacklisted OR has been proved of financial fraud ? Yes _____ No _____

If yes, please explain:

What date are you available to start work? _____

[2] EDUCATION INFORMATION: Please give details of your education track record (from high school to PG) and attach xerox copies certificates

Sl. No.	Qualifications (Degree/PG) with specialization	Name of the College/University	Degree	Period (from -to)	% of Marks scored

Highlight Trainings you have attended (list only the trainings that are related to women & child protection – please attach the xerox copies)

Topic of Training	Training organized by – venue	Duration of the training

[3] EMPLOYMENT HISTORY : [attach the copy of experience certificates]

Name of the Organization	Position held / Designation	Period (from-to)	Address Phone: Email:	Job Responsibilities	Last Salary drawn	Reasons for Leaving

Total no. of years employment experience _____

Work experience in collaboration with NGO/Govt. depts./agencies if any

Position held / Designation	Name of the Project /Program	Name of the Organization / Dept../Agency partnered with.	Duration of such collaboration/partnership

May We Contact Your Present Employer? Yes _____ No _____

Computer Skills: How do you rate yourself.

Skill in using the computer	Excellent/ Good / Average /No experience
Skill in using the MS-Word, MS-Excel & Power point.	Excellent/ Good / Average /No experience
Skill in using the using the internet	Excellent/ Good / Average /No experience

Having any degree / diploma / certificate in Computers: Yes/No if yes, please attach xerox copy

Skills and Competencies you have that would benefit the program here:

i. _____

ii _____

iii _____

Your Achievements in the area of women and child protection: _____

Awards/Citations received: _____

Declaration by the Candidate:

I certify that the information furnished by me in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above (including the enclosed documents).

Signature

Date